



# FEMA Public Assistance

## Funding & Reimbursement

*2007 VDEM Coordinator's Briefing*

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# Process Overview

- Incident Occurs
- IDAs / PDAs Conducted
- Declaration / JFO Established
- Applicants' Briefing / Kickoff Mtg
- Project Formulation
- Grant Administration



# Project Eligibility Criteria





# Eligibility Concepts

- FEMA does not pay because you had a disaster
- FEMA trades 'green' paper for 'white' paper
- FEMA does not pay for "Damages"
- FEMA only pays for "Costs"



# Eligible Facility

- Buildings, systems, or equipment
- Any improved and / or maintained natural feature



# Natural Features

- **Improved**
  - Based on design
  - Modifies natural characteristics
- **Maintained**
  - Regularly scheduled
  - Ensures that the “improvements function as designed”



# Additional Work Considerations

- Applicant's legal responsibility
- Not under another Federal agency's authority
- Active use at the time of disaster
- Only restore to pre-disaster function, capacity, & condition



# Eligible Work

- Direct result of disaster
- Located in disaster area
- Legal responsibility of an eligible applicant





# Ineligible Work

- Additional damage or work caused by applicant negligence
- Routine Maintenance
- Pre-existing damage



# Eligible Project Costs

- Be reasonable and necessary
- Comply with applicant's usual standards for procurement
- Exclude any other credits
  - Insurance
  - Salvage (case by case)
  - Certain Donations



# Eligible Project Costs (Cont.)

- Direct Costs: labor, materials, equipment
  - only overtime pay (categories A & B)
  - or regular *and* overtime pay (cat. C-G)
  - Wages + normal Fringe Benefits
- Contract Costs – must be reasonable and scope of work clearly defined



# Contracts

## Acceptable types:

- Lump Sum
- Unit Price
- Cost Plus Fixed Fee
- Time and Materials with:
  - Monitoring
  - Cost ceiling



# Contracts (Cont.)



## Unacceptable types

- Cost plus percentage of cost
- Contingent on FEMA funding



# Project Worksheets (PW)

Combining and organizing projects

- Type of Damage
- System
- Jurisdiction
- Method of Work
- Complex



# Damage Description and Scope of Work

- Project location: GPS, Road name and narrative description, mile marker
- Dimensions of damage
- Cause and description of damage
- Scope of work to repair damage
- Consider mitigation opportunities



# Damage Description and Scope of Work (Cont.)

## Special conditions

- Codes and standards: i.e. Buildings, Culverts. Pre-existing and mandatory
- Pre-disaster damage
- Maintenance
- Other ineligible work





# Cost Estimates

If the Work is already completed:

– Use *actual costs*

- Applicants Time, Equipment, and Materials
- Contract costs



# Cost Estimates (Cont.)

If the Work is yet to be completed:

- *Estimate* the cost *of the* project
- Develop the estimate with “unit costs”
- Use the contract price, if applicable



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